



*Embassy of the United States of America*

*Ashgabat, Turkmenistan*

Dear Prospective Offerors:

SUBJECT: Request for Quotations Number PR10928007  
Disassembling the existing and installing new canopy

The Embassy of the United States of America invites you to submit a proposal for Disassembling the existing and installing new canopy

If you are interested in submitting a proposal on this project, read the Scope of Work and the attached Request for Quotations (RFQ).

The Embassy intends to conduct a site visit. All prospective offerors are invited to attend (please contact [AshgabatProcurement@state.gov](mailto:AshgabatProcurement@state.gov)). The conference will be held on **August 22, 2022 at 11:00 a.m.** at:

Embassy of the United States of America  
US Embassy Ashgabat  
9, 1984 Street (Pushkin Street),  
Ashgabat, 744000  
Turkmenistan

Your proposal must be submitted on or before **17:00 PM Ashgabat time on August 30, 2022** in a sealed envelope marked "Quotation PR10928007 Enclosed" to:

Attention: Contracting Officer  
Embassy of the United States of America  
9, 1984 Street (Pushkin Street),  
Ashgabat, 744000  
Turkmenistan

No proposal will be accepted after this time.

Complete the Schedule portion of the Standard Form 18, including all blank spaces, and have the form signed by an authorized representative of your company, or the proposal may be considered unacceptable and may be rejected.

The contract will be a firm fixed price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror will be responsible for determining the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Direct any questions regarding this request for quotations to the Contracting Officer by letter or by telephone +993 12 94 00 45 during regular business hours.

Sincerely,  
Michael Scheer  
Contracting Officer

<b>REQUEST FOR QUOTATION</b> <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ _ IS x IS NOT A SMALL BUSINESS SET-ASIDE	Page 1 of 2
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1. REQUEST NO. <b>PR10928007</b>	2. DATE ISSUED <b>08/15/2022</b>	3. REQUISITION/PURCHASE REQUEST NO. <b>PR10928007</b>	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
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5a. ISSUED BY  <b>US Embassy Ashgabat 9, Pushkina Street, Ashgabat, Turkmenistan744000</b>	6. DELIVER BY (Date)  <b>45 days after notice to proceed</b>
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5b. FOR INFORMATION CALL (NO COLLECT CALLS)		7. DELIVERY _ FOB DESTINATION <input checked="" type="checkbox"/> OTHER (See General Conditions/Requirements)
NAME  <b>Procurement Department</b>	TELEPHONE NUMBER <b>+99312 94 00 45</b>	9. DESTINATION
8. TO:		a. NAME OF CONSIGNEE

<b>Embassy of the United States of America In Ashgabat</b>	
a. NAME	b. COMPANY
b. STREET ADDRESS <b>3 US Embassy Ashgabat 9, 1984 Street (Pushkin St)</b>	
c. STREET ADDRESS	
c. CITY <b>Ashgabat</b>	
d. CITY	e. STATE <b>Turkmenistan</b>
f. ZIP CODE	e. ZIP CODE <b>744000</b>

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date)  
**August 5, 2022 17:00 Ashgabat time**

**IMPORTANT:** This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.

**11. SCHEDULE (Include applicable Federal, State and local taxes)**

ITEM NO. (a)	SUPPLIES/SERVICE S (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1.	Disassembling and utilizing the existing canopy structure as per SOW	1			
2.	Manufacturing and installing new canopy structure as per SOW	1			

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER    PERCENTAGE
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NOTE: Additional provisions and representations [ ] are [ ] are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE
STREET ADDRESS					
c. COUNTY			a. NAME (Type or print)		AREA CODE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		NUMBER

## GENERAL CONDITIONS / REQUIREMENTS

Your quotation/offer in English language, should be accompanied by adequate technical documentation other printed material or pertinent information (in English language) for each item quoted.

The prices should include delivery cost to U.S Embassy Ashgabat.

## OTHER CONDITIONS

Delivery Time	45 days after notice to proceed
Payment Terms	Per Prompt Payment Act FAR Subpart 32.9 <a href="https://www.acquisition.gov/content/part-32-contract-financing">https://www.acquisition.gov/content/part-32-contract-financing</a>
Validity of Quotation	30 DAYS
Mode of Transport	AIR
	SURFACE
	SEA
	OTHERS
Contract format	Standard US Embassy Purchase order

## PLEASE STATE

<ul style="list-style-type: none"><li>Quantity discount and early payment discount</li><li>Separate quote for estimated transportation &amp; insurance charges</li></ul>	<ul style="list-style-type: none"><li>Availability of local service in country of final decision</li><li>Details on any warranty / guarantee conditions</li><li>Delivery period</li></ul>
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## SUBMISSION REQUIREMENTS

All quotations duly signed and stamped shall be submitted by electronic mail to the following address [AshgabatProcurement@state.gov](mailto:AshgabatProcurement@state.gov) or in sealed envelope via mail/express mail or by hand to the address below not later than **August 30, 2022 17:00 Ashgabat time**

US Embassy Ashgabat  
9, 1984 Street (Pushkin  
Street),  
Ashgabat, 744000  
Turkmenistan

**Late bids will be rejected**

### ATTENTION:

Please indicate on e-mail subject the RFQ reference i.e. "**RFQ/ PR10928007**".

Applicants with questions regarding this bidding should send them in writing (fax or E-mail) to:

US Embassy Ashgabat  
Fax: +99312 94 26 14  
or e-mail: [AshgabatProcurement@state.gov](mailto:AshgabatProcurement@state.gov)  
Attn: Procurement Department