

<b>REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)</b>		THIS RFQ _ IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE			Page 1 of 5	
1. REQUEST NO. PR11028512	2. DATE ISSUED 08/31/2022	3. REQUISITION/PURCHASE REQUEST NO. PR11028512	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING		
5a. ISSUED BY  U.S. Embassy Ashgabat, Turkmenistan 9, 1984 Street (Pushkin St) Ashgabat, 744000 Turkmenistan			6. DELIVER BY (Date)  <b>45 days after notice to proceed</b>			
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			7. DELIVERY			
NAME  Ashgabat Procurement Department		TELEPHONE NUMBER +99312 94 00 45		_ FOB DESTINATION <input checked="" type="checkbox"/> OTHER (See General Conditions/Requirements)		
8. TO:			9. DESTINATION			
			a. NAME OF CONSIGNEE  U.S. Embassy Ashgabat, Turkmenistan			
a. NAME Embassy of the United States of America in Ashgabat		b. COMPANY		b. STREET ADDRESS Ikun, LLC-Ashgabat 2801 Route 130 Unit 1		
b. STREET ADDRESS 9, 1984 Street (Pushkin St) Ashgabat				c. CITY North Brunswick		
c. CITY Ashgabat		e. STATE	f. ZIP CODE 744000	d. STATE New Jersey	e. ZIP CODE 08902	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>September 14, 2022 05:00 PM Ashgabat time</b>		<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.				

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
1.	<b>Items per 11. Schedule</b>					
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
					NUMBER	PERCENTAGE

NOTE: Additional provisions and representations [ ] are [ ] are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER						
STREET ADDRESS						
c. COUNTY			16. SIGNER		b. TELEPHONE	
			a. NAME (Type or print)			
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		AREA CODE	
					NUMBER	

11. SCHEDULE  
(Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	Q-TY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1.	Speak English Like an American: for Native Russian Speakers (Book & Audio CD set) Gillett, Amy	80	Each		
2.	Everyday Survival English (with Audio CD) Perfect Paperback by Karl Nordvall (Author)	80	Each		
3.	English U.S.A. Every Day (Barron's ESL Proficiency) Csm Pap/Ps Edition by Gilda Martinez-Alba (Author)	80	Each		
4.	American Holidays: Exploring Traditions, Customs, and Backgrounds Paperback – January 1, 2005 by Barbara Klebanow (Author)	80	Each		
5.	A to Z Picture Activities for Literacy: Phonics and Vocabulary for Emerging Readers: Text/CD Paperback – March 1, 2012 by Kaye Wiley (Author)	80	Each		
6.	Preston Lee's Beginner English Lesson 1 - 60 For Russian Speakers (Preston Lee's English For Russian Speakers) Paperback – Large Print, March 28, 2019	80	Each		
7.	Preston Lee's Intermediate English Lesson 1 - 80 For Russian Speakers (Preston Lee's English For Russian Speakers) Paperback – July 22, 2022 by Kevin Lee (Author), Matthew Preston (Author)	80	Each		
8.	Preston Lee's Beginner English For Turkish Speakers (Preston Lee's English For Turkish Speakers) by Kevin Lee and Matthew Preston   Dec 1, 2017	80	Each		
9.	Preston Lee's Intermediate English Lesson 1 - 80 For Turkish Speakers (Preston Lee's English For Turkish Speakers) Paperback – July 22, 2022 by Kevin Lee (Author), Matthew Preston (Author)	80	Each		
10.	1000 Useful Words: Build Vocabulary and Literacy Skills by DK Sep 4, 2018	80	Each		
11.	McGraw-Hill's Conversational American English: The Illustrated Guide to Everyday Expressions of American English (McGraw-Hill ESL References) 1st Edition by Richard Spears (Author)	80	Each		
12.	English Grammar in Use Book with Answers: A Self-Study Reference and Practice Book for Intermediate Learners of English 5th Edition by Raymond Murphy (Author)	80	Each		
13.	Basic Grammar in Use Student's Book with Answers: Self-study Reference and Practice for Students of American English 4th Edition by William R. Smalzer (Adapter), Joseph Chapple (Adapter), Raymond Murphy (Author)	80	Each		
14.	Easy English Step-by-Step for ESL Learners, Second Edition 2nd Edition by Danielle Pelletier (Author)	80	Each		
15.	Essential Grammar in Use with Answers: A Self-Study Reference and Practice Book for Elementary Learners of English 4th Edition by Raymond Murphy (Author)	80	Each		
16.	English Vocabulary in Use Pre-intermediate and Intermediate Book with Answers and Enhanced eBook: Vocabulary Reference and Practice 4th Edition Stuart Redman (Author), Lynda Edwards (Author)	40	Each		
17.	Let's Learn 3 Pack: 123s & Abcs & Colors DVD	40	Each		
18.	Phonics 4 DVD Set by Rock 'N Learn: Complete Phonics Program with 81 Printable Worksheets	40	Each		
19.	Consolidation of shipment and freight	1	All		
	Total cost				

## GENERAL CONDITIONS / REQUIREMENTS

1. Your quotation in English language, should be accompanied by adequate technical documentation other printed material or pertinent information (in English language) for each item quoted.
2. The prices shall include **consolidation of order and delivery cost** North Brunswick, NJ 08902 or U.S Embassy Ashgabat in Turkmenistan.
3. **Successful offerors shall be REGISTERED with the SAM (accessed through [www.sam.gov](http://www.sam.gov)) prior to contract award.**

## OTHER CONDITIONS

Delivery Time	45 days after notice to proceed
Payment Terms	Per Prompt Payment Act FAR Subpart 32.9 <a href="https://www.acquisition.gov/content/part-32-contract-financing">https://www.acquisition.gov/content/part-32-contract-financing</a> <b>Advanced payment is not authorized</b>
Validity of Quotation	30 DAYS
Mode of Transport	AIR
	SURFACE
	SEA
	OTHERS
Contract format	Standard U.S. Embassy Purchase order

## PLEASE STATE

<ul style="list-style-type: none"><li>• Quantity discount and early payment discount</li><li>• Separate quote for estimated transportation &amp; insurance charges</li></ul>	<ul style="list-style-type: none"><li>• Availability of local service in country of final decision</li><li>• Details on any warranty / guarantee conditions</li><li>• Delivery period</li></ul>
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## SUBMISSION REQUIREMENTS

All quotations duly signed and stamped shall be submitted by electronic mail to the following address [AshgabatProcurement@state.gov](mailto:AshgabatProcurement@state.gov) not later than **September 14, 2022 17:00 Ashgabat time**

**Late bids will be rejected**

### ATTENTION:

Please indicate on e-mail subject the RFQ reference i.e. "RFQ No. PR11028512".

Applicants with questions regarding this bidding should send them in writing (fax or E-mail) to:

U.S. Embassy Ashgabat, Turkmenistan

Fax: +99312 94 26 14

or

e-mail: [AshgabatProcurement@state.gov](mailto:AshgabatProcurement@state.gov)

Attn: Ashgabat Procurement Department