



Embassy of the United States of America

Ashgabat, Turkmenistan

To All Prospective Offerors:

SUBJECT: Request for Quotations Number PR11595648 - Electronic Key Management Systems (Key Watcher)

The Embassy of USA in Turkmenistan invites you to submit quotation for the Electronic Key Management Systems (Key Watcher). The Embassy intends to award Purchase Order to the responsible company submitting an acceptable quotation at the lowest price. Award will be based on initial quotations without holding discussions, although we may hold discussions with vendors in the competitive range if there is need to do so.

If you would like to submit quotation, read the attached Request for Quotations (RFQ) and

- Complete the Schedule portion of the Standard Form 18, including all blank spaces, and have the form signed by an authorized representative of your company;
- Provide detailed Quotation, accompanied by adequate technical documentation other printed material or pertinent information (in English language) for each item quoted;
- Provide proof of SAM (System for Award Management) valid registration.

Complete all above or the proposal may be considered unacceptable and may be rejected.

Your quotation must be submitted on or before **17:00 PM Ashgabat time on May 12, 2023** in a sealed envelope marked "Quotation PR11595648 Enclosed" to:
Attention: Contracting Officer U.S. Embassy Ashgabat, Turkmenistan
9, 1984 Street (Pushkin Street),
Ashgabat, 744000 Turkmenistan
OR sent to AshgabatProcurement@state.gov

Quotation submitted after the date will not be accepted.

Direct any questions regarding this request for quotations to the Contracting Officer by mail WilliamsJR3@state.gov.

Sincerely,
Joseph R Williams
Contracting Officer
U.S. Embassy Ashgabat, Turkmenistan

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ _ IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE			Page 1 of 5	
1. REQUEST NO. PR11595648	2. DATE ISSUED 04/27/2023	3. REQUISITION/PURCHASE REQUEST NO. PR11595648	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING		
5a. ISSUED BY U.S. Embassy Ashgabat, Turkmenistan 9, 1984 Street (Pushkin St) Ashgabat, 744000 Turkmenistan			6. DELIVER BY (Date) 45 days after notice to proceed			
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			7. DELIVERY			
NAME Ashgabat Procurement Department		TELEPHONE NUMBER +99312 94 00 45		_ FOB DESTINATION <input checked="" type="checkbox"/> OTHER (See General Conditions/Requirements)		
8. TO:			9. DESTINATION			
			U.S. Embassy Ashgabat, Turkmenistan			
a. NAME U.S. Embassy Ashgabat, Turkmenistan		b. COMPANY		b. STREET ADDRESS Ikun, LLC-Ashgabat 2801 Route 130 Unit 1		
c. STREET ADDRESS 9, 1984 Street (Pushkin St)				c. CITY North Brunswick		
d. CITY Ashgabat		e. STATE	f. ZIP CODE 744000	d. STATE New Jersey		e. ZIP CODE 08902
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) May 12, 2023 05:00 PM Ashgabat time			IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the			
11. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
1.	Electronic key management system (key watcher device) in a cabinet with no less than 140 key capacity. Cabinets must be electronically linkable and able to work as part of future expanded system. Touch screen capability. Must include software for key administration. Wall-mountable.	2	SET			
2.	Consolidated shipping cost	1	ALL			
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)		d. CALENDAR DAYS NUMBER PERCENTAGE
NOTE: Additional provisions and representations [] are [] are not attached.						
13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE	
STREET ADDRESS						
c. COUNTY			a. NAME (Type or print)		AREA CODE	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		NUMBER	

GENERAL CONDITIONS / REQUIREMENTS

1. Your quotation in English language, should be accompanied by adequate technical documentation other printed material or pertinent information (in English language) for each item quoted.
2. The prices shall include **consolidation of order and delivery cost** to North Brunswick, NJ 08902 or U.S Embassy Ashgabat in Turkmenistan (DDP or DAP).
3. **All Offerors must be registered in the SAM (System for Award Management) Database** <https://www.sam.gov> prior to of quotations.

OTHER CONDITIONS

Delivery Time	45 days after notice to proceed
Payment Terms	Per Prompt Payment Act FAR Subpart 32.9 https://www.acquisition.gov/content/part-32-contract-financing Advanced payment is not authorized. NET 30 Days (100% of the total contract price will be paid via bank transfer to the contractor's account after delivery and acceptance of goods)
Validity of Quotation	30 DAYS
Mode of Transport	AIR SURFACE SEA OTHERS
Contract format	Standard U.S. Embassy Purchase order

PLEASE STATE

<ul style="list-style-type: none">• Quantity discount and early payment discount• Separate quote for estimated transportation & insurance charges	<ul style="list-style-type: none">• Availability of local service in country of final decision• Details on any warranty / guarantee conditions• Delivery period
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SUBMISSION REQUIREMENTS

Your quotation must be submitted on or before **17:00 PM Ashgabat time on May 12, 2023**, in a sealed envelope marked "**Quotation PR11595648 Enclosed**" to:
Attention: Contracting Officer U.S. Embassy Ashgabat, Turkmenistan
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Ashgabat, 744000 Turkmenistan
OR sent to AshgabatProcurement@state.gov

Late bids will be rejected.

ATTENTION:

Please indicate on e-mail subject the RFQ reference i.e. "**RFQ No. PR11595648**".

Applicants with questions regarding this bidding should send them in writing (fax or E-mail) to:
U.S. Embassy Ashgabat, Turkmenistan Fax: +99312 94 26 14
Or e-mail: WilliamsJR3@state.gov
AshgabatProcurement@state.gov